

CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Board Workshop

Wednesday, February 5, 2014

5:00 p.m.

**Chico Unified District Office, Large Conference Room
1163 East 7th Street, Chico, CA 95928**

AGENDA

- 1. CALL TO ORDER**
- 2. CONSENT CALENDAR**
 - 2.1. BUSINESS SERVICES**
 - 2.1.1.** Consider approval of Notice of Completion – Addition of 2 Relocatable Classroom Buildings at Shasta & Loma Vista and 1 Relocatable Toilet Building at Loma Vista
 - 2.1.2.** Consider approval of Architect Selection for Phase II Projects of Facilities Master Plan
- 3. DISCUSSION/ACTION CALENDAR**
 - 3.1. EDUCATIONAL SERVICES**
 - 3.1.1. Information:** Chico Country Day School (CCDS) Facilities Update (Margaret Reece, CCDS Chief Business Officer)
 - 3.1.2. Information:** Common Core and the Smarter Balanced Assessment Consortium (SBAC): Instructional Changes and Challenges (Michael Morris and John Bohannon)
 - 3.2. HUMAN RESOURCES**
 - 3.2.1. Information:** Initial Bargaining Proposal to Chico Unified School District from Chico Unified Teacher Association
 - 3.2.2. Information:** Initial Bargaining Proposal to CUTA from the District
 - 3.3. BOARD**
 - 3.3.1. Discussion/Action:** Approval of Revised/Updated/New Board Policies (Administration)

BP 0420	School Plans/Site Councils
BP 0420.41	Charter School Oversight
BP 0460	Local Control and Accountability Plan - NEW
BP 0500	Accountability
BP 1325	Advertising and Promotion
BP 1330	Use of School Facilities
BP 1431	Waivers
BP 3100	Budget
BP 3260	Fees and Charges
BP 3350	Travel Expenses
BP 3460	Financial Reports and Accountability
BP 3511.1	Integrated Waste Management
BP 3580	District Records
BP 4112.42	Drug and Alcohol Testing of Bus Drivers
BP 5141.27	Food Allergies/Special Dietary Needs
BP 6144	Controversial Issues
BP 7214	General Obligation Bonds
BP 9010	Public Statements
BP 9250	Remuneration, Reimbursement and Other Benefits
BP 0420	School Plans/Site Councils

4. CLOSED SESSION

4.1. Public comment on closed session items

4.2. Update on Labor Negotiations

Employee Organizations:

CUTA

CUMA

CSEA, Chapter #110

Representatives:

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

4.3. Public Employee Performance Evaluation

Per Government Code §54957

Title: Superintendent

4.4. Public Employment

Per Government Code §54957

Title: Director of Special Education

4.5. Public Employee Appointment

Per Government Code §54957

Title: Director of Facilities and Planning

5. RECONVENE TO REGULAR SESSION

5.1. Call to Order

5.2. Report Action Taken in Closed Session

6. ADJOURNMENT

Kathleen Kaiser, President
Board of Education
Chico Unified School District

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

INFORMATION, PROCEDURES AND CONDUCT OF CUSD BOARD OF EDUCATION MEETINGS

No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

CONSENT CALENDAR

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

STUDENT PARTICIPATION

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

PUBLIC PARTICIPATION FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed three (3) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration (15 minutes at the beginning of the meeting and 45 minutes at the end of the meeting).
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given three (3) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

WRITTEN MATERIAL:

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

COPIES OF AGENDAS AND RELATED MATERIALS:

- Available at the meeting
- Available on the website: www.chicousd.org
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

AMERICANS WITH DISABILITIES ACT

Please contact the Superintendent's Office at 891-3000 ext. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: www.chicousd.org.

TITLE: Notice of Completion

**– Addition of 2 Relocatable Classroom Bldgs. at Shasta & Loma Vista
and 1 Relocatable Toilet Bldg. at Loma Vista**

Action _____
Consent X
Information _____

Agenda Item
February 5, 2014
Page 1 of 3

Prepared by: *Michael Weissenborn, Director of Facilities and Construction*

Background information

On June 7, 2013 work began for the addition of 2 relocatable classroom buildings at Shasta Elementary and Loma Vista and 1 relocatable toilet building at Loma Vista School. This project was completed on December 31, 2013.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

This project was funded with Developer Fees.

Additional Information

The filing of a Notice of Completion (NOC) begins a thirty-five day lien period during which unpaid subcontractors, suppliers and other vendors can file a mechanics lien.

Recommendation

It is requested that the Board of Education authorize the Superintendent or Designee to approve and execute the Notice of Completion for the Addition of 2 Relocatable Classroom Buildings at Shasta Elementary and Loma Vista and 1 Relocatable Toilet Building at Loma Vista School.

WHEN RECORDED MAIL TO:

Kelly Staley
Superintendent
Chico Unified School District
1163 East Seventh Street
Chico, California 95928-5999

SPACE ABOVE THIS LINE IS FOR RECORDER'S USE

DSA FILE NO. # 4-12
DSA APPL NO. 02-113005
PROJECT NO. 61424-71

NOTICE OF COMPLETION

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.
2. The FULL NAME of the OWNER is **CHICO UNIFIED SCHOOL DISTRICT.**
3. The FULL ADDRESS of the OWNER is **1163 EAST SEVENTH STREET, CHICO, CALIFORNIA, 95928-5999.**
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is : **IN FEE**
5. A work of improvement on the property hereinafter described was COMPLETED on **December 31, 2013** and accepted by the Chico Unified School District on **February 5, 2014.**
6. The work of improvement completed is described as follows: **FURNISHING OF ALL LABOR, MATERIALS AND SERVICES FOR Construction 1 Toilet Bldg (Relocatable) & 2 Classroom Bldgs (Relocatable) FOR THE CHICO UNIFIED SCHOOL DISTRICT, CHICO, BUTTE COUNTY, CALIFORNIA.**
7. The NAME OF THE ORIGINAL CONTRACTOR for such work of improvement is
Efficient Energy Concepts, #7 Three Sevens Lane, Chico, CA 95973
8. The street address of said property is:

Shasta Elementary: 169 Leora Court, Chico, CA
Loma Vista School: 2404 Marigold Avenue, Chico, CA
9. The property on which said improvement was completed in the **CITY OF CHICO, COUNTY OF BUTTE, STATE OF CALIFORNIA**, and described as follows:

ASSESSORS PARCEL NUMBERS: Shasta: 000-220-009-000
Loma Vista: 015-500-018-000

Date: _____ Signature of Owner or agent of owner _____
Kelly Staley
Chico Unified School District Superintendent

Verification for NON-INDIVIDUAL OWNER: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Business Manager of the aforesaid interest in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place

Kelly Staley
Chico Unified School District Superintendent

WHEN RECORDED MAIL TO:

Kelly Staley
Superintendent
Chico Unified School District
1163 East Seventh Street
Chico, California 95928-5999

SPACE ABOVE THIS LINE IS FOR RECORDER'S USE

DSA FILE NO. # 4-12
DSA APPL NO. 02-113005
PROJECT NO. 61424-71

NOTICE OF COMPLETION

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.
2. The FULL NAME of the OWNER is **CHICO UNIFIED SCHOOL DISTRICT.**
3. The FULL ADDRESS of the OWNER is **1163 EAST SEVENTH STREET, CHICO, CALIFORNIA, 95928-5999.**
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is : **IN FEE**
5. A work of improvement on the property hereinafter described was COMPLETED on **December 31, 2013** and accepted by the Chico Unified School District on **February 5, 2014.**
6. The work of improvement completed is described as follows: **FURNISHING OF ALL LABOR, MATERIALS AND SERVICES FOR Construction 1 Toilet Bldg (Relocatable) & 2 Classroom Bldgs (Relocatable) FOR THE CHICO UNIFIED SCHOOL DISTRICT, CHICO, BUTTE COUNTY, CALIFORNIA.**
7. The NAME OF THE ORIGINAL CONTRACTOR for such work of improvement is
Designed Mobile Systems Industries, Inc., PO Box 367, Patterson, CA 95363
8. The street address of said property is:

Shasta Elementary: 169 Leora Court, Chico, CA
Loma Vista School: 2404 Marigold Avenue, Chico, CA
9. The property on which said improvement was completed in the **CITY OF CHICO, COUNTY OF BUTTE, STATE OF CALIFORNIA**, and described as follows:

ASSESSORS PARCEL NUMBERS: Shasta: 000-220-009-000
Loma Vista: 015-500-018-000

Date: _____ Signature of Owner or agent of owner _____
Kelly Staley
Chico Unified School District Superintendent

Verification for NON-INDIVIDUAL OWNER: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Business Manager of the aforesaid interest in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place

Kelly Staley
Chico Unified School District Superintendent

TITLE: Architect Selection for Phase II Projects of Facilities Master Plan

Action	<u> </u>	Agenda Item
Consent	<u> X </u>	February 5, 2014
Information	<u> </u>	Page 1 of 2

Prepared by: Michael Weissenborn, *Director of Facilities & Construction*

Background information

On November 14, 2012 the Board of Education directed staff to issue a Request for Qualifications (RFQ) in order to develop a pool of qualified architectural firms to begin programming and conceptual design services for the development of construction documents for a new elementary school at the Henshaw-Guynn property; a multi-purpose building at Marsh Jr. High School; and the modernization of buildings B,C,D, E and V at Pleasant Valley High School. Facilities issued the RFQ on December 10, 2012. On January 23, 2013 the Board authorized staff to amend the RFQ to include Facilities Master Planning and upcoming Master Plan projects.

A selection committee was established to evaluate the Statements of Qualifications (SOQ's) in response to the RFQ. This committee was comprised of the following individuals: Kathleen Kaiser-Board Member, Andrea Lerner Thompson-Board Member, Maureen Fitzgerald-Assistant Superintendent, Business Services, and Mike Weissenborn-Director of Facilities & Construction.

Twenty-four impressive SOQ's were received on February 7, 2013. On February 12, 2013 the committee met to discuss and evaluate each firm in order to develop a "short list" of firms to move on to the interview stage of the selection process. Nine firms were selected to be interviewed, they are: Darden Architects, DLR Group, Rainforth Grau Architects, Stafford King Wiese Architects, Nichols, Melburg & Rosetto Architects and Engineers, LPA Architects, Anova Nexus Architecture, Lionakis, and Williams + Paddon.

The selection interviews were held on March 5 & 6, 2013. The interview committee was comprised of the following individuals: Linda Hovey-Board Member, Andrea Lerner Thompson-Board Member, Sean Greenwald-Oversight Committee Member, Julie Kistle-CUSD Construction Manager, and Mike Weissenborn-Director of Facilities & Construction. The interviews were also attended by Maureen Fitzgerald-Assistant Superintendent, Business Services and Bob Michael-CUSD Construction Supervisor.

Previously, the Facilities Department brought forward recommendations for Master Planning (Darden Architects) and the Multipurpose Building at Marsh Jr. High (Rainforth Grau Architects) on March 27, 2013. Those projects are currently underway.

Utilizing the pool of firms from the selection process the committee is recommending that the District enter into negotiations for Architectural Services for the following Facilities Master Plan Phase II Projects.

- Bidwell Jr. High (Junior High to Middle School Model/Conversion)—Lionakis
- Chico Jr. High (Junior High to Middle School Model/Conversion)—Darden Architects
- Marsh Jr. High (Junior High to Middle School Model/Conversion)—Rainforth Grau Architects

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

The projects identified will be funded with Measure E. All available State reimbursement will be pursued.

The proposed projects qualify as projects defined in the voter approved Measure E ballot language.

Recommendation

It is recommended that the Board of Education accept the architectural participants selected by the committee and grant staff the authority to enter into contracts for the identified projects with the following firms:

Project

Architectural Firm

Bidwell Jr. High (Junior High to Middle School Model/Conversion)
Chico Jr. High (Junior High to Middle School Model/Conversion)
Marsh Jr. High (Junior High to Middle School Model/Conversion)

Lionakis
Darden Architects
Rainforth Grau Architects

AGENDA ITEM: Facilities Update-Chico Country Day Charter School

Prepared by: Michael Weissenborn, Director, Facilities & Construction

☐ Consent

Board Date February 5, 2014

☒ Information Only

☐ Discussion/Action

Page 1 of 1

Background Information

Margaret Reece, Chief Business Officer for Chico Country Day, will provide an update on their current Proposition 1D construction project.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

None.

PROPOSED AGENDA ITEM: California Common Core State Standards, Smarter Balanced Assessment Consortium (SBAC) Assessments: Instructional Changes and Challenges

Prepared by: Michael Morris

☐ Consent

Board Date February 5, 2014

☒ Information Only

☐ Discussion/Action

Background Information

The California Common Core State Standards provide a consistent, clear understanding of what students are expected to learn, so teachers and parents know what they need to do to help them. The standards are designed to be robust and relevant to the real world, reflecting the knowledge and skills that our young people need for success in college and careers. It will take several years to implement curriculum, instructional materials, instructional changes and assessments based on the new California Common Core State Standards. This board workshop agenda item is an informational update and discussion about current implementation efforts and issues.

Education Implications

The planning and implementation of effective and efficient instruction that meets the needs of every student requires broad support. It is an obligation of everyone, including administrators, teachers, college and university personnel, community members, and parents. Each of these groups is an important contributor. The stakeholders at each school or school district form a support system that assists in the design, implementation, and evaluation of effective instructional programs.

The appropriate integration of technology into teaching and learning can provide students with additional learning support.

Fiscal Implications

The implementation of the California Common Core State Standards and the new assessment system will impact multiple areas of the budget over time including, but not limited to, professional development, instructional materials, curriculum, instruction, assessment, and technology.

PROPOSED AGENDA ITEM: Initial Proposal from the Chico Unified Teachers Association (CUTA) to the Chico Unified School District for Annual Reopeners for 2014/2015 school year.

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

Consent	
<input checked="" type="checkbox"/> Information Only	
Discussion/Action	Board Date: February 5, 2014

Background Information:

The Chico Unified Teachers Association (CUTA) will present to the Board and the public its initial proposal.

Article 15 of the collective bargaining agreement (CBA) between the District and CUTA states in part;

“No later than February 1, the CUTA and the District shall exchange their initial proposals for the next school year(s). The proposals shall be presented to the Governing Board at the next meeting of the board.”

CUTA provided a copy of their initial proposal to the District. That proposal is now ready to come forward to the Board of Education for information and comment and for public comment.

The CBA also states that negotiations between the parties will begin within eight (8) days of both the District’s and CUTA’s initial proposals coming to the Board of Education in this manner. The teams are scheduled to meet, Thursday, February 13th.

Bringing this initial proposal is intended to show the educational community and the community at large the interests of CUTA entering the negotiations process for the 2014/15 school year.

Educational Implications:

None known until an agreement is reached.

Fiscal Implications:

None known until an agreement is reached.

PROPOSED AGENDA ITEM: Initial Proposal from the Chico Unified School District to the Chico Unified Teachers Association (CUTA) for Annual Reopeners for 2014/2015.

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

Consent	
<input checked="" type="checkbox"/> Information Only	
Discussion/Action	Board Date: February 5, 2014

Background Information:

The Chico Unified School District (CUSD) will present to the Board and the public its initial proposal.

Article 15 of the collective bargaining agreement (CBA) between the District and CUTA states in part;

“No later than February 1, the CUTA and the District shall exchange their initial proposals for the next school year(s). The proposals shall be presented to the Governing Board at the next meeting of the board.”

The District provided a copy of their initial proposal to the CUTA. That proposal is now ready to come forward to the Board of Education for information and comment and for public comment.

The CBA also states that negotiations between the parties will begin within eight (8) days of both the District’s and CUTA’s initial proposals coming to the Board of Education in this manner. The teams are scheduled to meet, Thursday, February 13th.

Bringing this initial proposal is intended to show the educational community and the community at large the interests of the District entering the negotiations process for the 2014/15 school year.

Educational Implications:

None known until an agreement is reached.

Fiscal Implications:

None known until an agreement is reached.

PROPOSED AGENDA ITEM: Approval of Board Policy Adoptions/Updates

Prepared by: Administration

☐ Consent

Board Date February 5, 2014

☐ Information Only

☒ Discussion/Action

Background Information

In order to govern effectively, Districts are required to have accurate and up-to-date Board Policies. By law, Districts are mandated to adopt many policies to ensure legal compliance. Working in conjunction with the California School Boards Association (CSBA) Policy Services, CUSD continues to update and revise Board Policies to ensure CUSD is legally compliant.

Education Implications

Up-to-date policies provide clarity to the expectations for students, parents, and staff.

Fiscal Implications

CUSD is required to have up-to-date and legally compliant policies. Failure to have such policies in place jeopardizes funding opportunities, especially in regards to Categorical dollars.